

eAgenda

POLK COUNTY PUBLIC SCHOOLS

03 19 2013 Work Session 8 30 AM

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New Business

1. [8:30 - 8:40 AM School Board Comments](#)

Minutes:

Mrs. Wright asked if any staffing specialists were being eliminated. Nancy Woolcock, Assistant Superintendent of Learning Support, clarified that if sequestration reduces funding, the number of staffing specialist positions will be reduced.

Mrs. Fields expressed concerned about student's dressing inappropriately for school. Mr. Berryman requested a high school uniform discussion at a future work session. He also suggested a process for review of legal fees with Dr. Blanton.

2. [8:40 - 8:50 AM Update on Superintendent Search](#)

Minutes: Mrs. Sellers reported there were 23 applicants. Dr. Blanton will provide a short listing on April 5th. Board Members may add names to the list.

Board Agenda Review

3. [8:50 - 9:10 AM Review Revised School Board Agenda of March 19, 2013](#)

Attachment: [Revised 03 19 13 School Board Agenda.pdf](#)

Minutes:

C 18 and C-19 (Amendment to Learning Resource Center's Contracts)

Mr. Berryman announced that both he and his wife serve on the Advisory Board for the Learning Resource Center but do not receive any monetary compensation.

R 73 - Self Insured Health Plan - Fund Balance Recommendation

Mr. Berryman asked if there were plans to increase retiree and dependent premiums. Joy Myers, Director of Risk Management, said they are in the process of determining the retiree increase but the dependent premium will need to be negotiated.

Mrs. Cunningham asked for a financial report on the employee health clinic. Joy reported that now that the clinic has been opened for a six months, there is comparison data available.

C 74 - Superintendent's Reorganizational Plan

Mrs. Wright questioned the educational requirement for the proposed Regional Senior Director position. After a Board discussion, the Superintendent directed staff to include 'principal experience preferred'.

Mrs. Fields asked about the intent for the changes to the two Senior Staff Assistant job descriptions. She can support the title change but not a salary increase.

Greg Rivers, Senior Director of Facilities will be prepared to speak at the School Board meeting on the elimination of the Supplier Diversity position and how the services will be maintained.

Discussion

Item 4

4. [9:10 - 9:20 AM Budget Update](#)

Minutes:

Superintendent Stewart clarified his comment at the recent community meetings regarding changes in start times for schools. David Lewis, Associate Superintendent of Learning, commented that the original intent was to provide a common planning time and stagger start times for high schools. Research is clear that starting the school day after 8:00 AM is more beneficial to students. A high school day could begin between 8:00 - 8:30 AM and end between 3:00 - 3:30 PM.

Dr. Stewart agreed to schedule a work session after Spring Break to provide more details on the proposed scheduling model. He reminded the

Board to focus on the goal of reducing the budget by approximately \$17 million. If this item is pulled or modified, another area will need to be identified for a like amount before the April 9th vote. Mr. Lewis invited the Board to join staff on a visit to West Port High School where the model has been used for several years.

Audra Curts, Senior Director of Finance, will transfer funds made available through lapses to support the health fund balance. She anticipates the Unreserved Fund balance will be at approximately 5% on June 30th. The Unreserved Fund balance will shrink rapidly as retro adjustments shows on the March financial statement.

Item 5

5. [9:20 - 9:45 AM Group Health Plan 2012 Annual Financial Report](#)

Attachment: [PCSB Exhibits Draft 3 6 2013_b.pdf](#)

Attachment: [Board Presentation March 19.2013 Financial Report Health Plan.pdf](#)

Attachment: [5-OIR Letter.pdf](#)

Minutes:

Florida Statute requires each self funded insurance plan to file a 112.08 annually to estimate and certify claim liability and to certify the plan is actuarially sound going forward. The State requires funding for a minimum of 60 days. In 2007 - 2008, as funding reductions began, the district chose not to increase premiums. Currently the district has a funds reserve for 16 days. To sustain the plan at 20 days through the end of 2013, funds could be transferred from unreserved (lapse dollars) to the health plan. However, to have funds for 60 days will take us until 2021. The State is very understanding on this issue and accepts a letter stating that other funds are available if needed.

Item 6

6. [9:45 - 10:00 AM BREAK](#)

Item 7

7. [10:00 - 10:15 AM Acting Principal and Assistant Principal Positions](#)

Attachment: [Exec Summary SBA Remove Acting Status 3 19 13 WS.pdf](#)

Minutes:

Due to multiple retirees, school grades, and diversity issues more than the usual number of acting principals and assistant principals were appointed. It is requested that the advertising requirement be set aside and allow the incumbents to assume the roles on a permanent basis.

Dr. Stewart requested that Ernest Joe, Senior Director of Diversity Management, be included in this request. The agenda will be revised before the afternoon meeting.

Item 8

8. [10:15 - 10:25 AM New Position and New Job Description for Para. Media II \(Books Bridge Mobile Library\)](#)

Attachment: [New Position and New Job Description for Para Media II Books Bridge Mobile Library 3-19-13 WS.pdf](#)

Minutes: Auburndale Central Elementary, Oscar Pope Elementary, Kingsford Elementary and Alturas Elementary are the targeted schools. They are among the lowest performing.

Item 9

9. [10:25 - 10:35 AM Head Start and VPK Readiness Update](#)

Attachment: [Preliminary Readiness Rate Report 2011-12.pdf](#)

Attachment: [Board Executive Summary February.pdf](#)

Minutes:

The federally-funded Head Start program will be negatively impacted by sequestration. It is anticipated that approximately 53 children will be adversely affected.

Mrs. Wright inquired about the possibility of students attending their zoned sites. Dr. Stewart commented it was just brought to his attention that some sites are not as welcoming as they should be to the PreKindergarten program. Mr. Mullenax asked if charter schools' VPK reports could be provided to the Board. Mr. Harris congratulated Matti Friedt, Director of Pre-K, on 35 of the 53 sites having a readiness rate of 90 or higher.

Item 10

10. [10:35 - 10:50 AM 2013 State of the Arts Report.](#)

Attachment: [SOTA 2012-2013 Final 2-22-13.pdf](#)

Minutes: Mrs. Fields would like to know if arts classes are at capacity. Mr. Lewis will provide report to the Board.

Item 11

11. [10:50 - 11:00 AM Testing Committee Recommendations](#)

Attachment: [Testing Recommendations.pdf](#)

Minutes:

Wilma Ferrer, Senior Director of Accountability, Assessment and Evaluation, would like to offer schools the flexibility to use the SAT 10 or not. Mrs. Sellers asked if there are any consequences to not having the SAT 10 information. Wilma informed the Board that SAT 10 is not linked to Common Core and there would not be any consequences. Differentiated Accountability schools are required to continue with the SAT 10. Mr. Mullenax requested a summary on the number surveyed and the number of responses. Mrs. Sellers asked if there are any cost savings associated with not administering the test. Wilma stated the savings will be seen the following year.

Information

Item 12

12. [Monthly Financial Statements for January 2013](#)

Attachment: [Jan 2013 Financial Packet.pdf](#)

Item 13

13. [Vendor Registration System for Bid Notification](#)

Attachment: [Vendor Registration System for Bid Notification.pdf](#)

Item 14

14. [New Middle School Art Courses 2D and 3D Combinations](#)

Attachment: [MJ Art 2D and 3D Combined0001.pdf](#)

Item 15

15. [Superintendent's Reorganizational Plan with Facilities and Operations](#)

Attachment: [Supt Reorganizational Plan with Facilities and Operations 3-19-13 WS.pdf](#)

Item 16

16. [Charter Review Committee Recommendations](#)

Attachment: [5 CRC Evaluation-Lake Wales Sr 3.5.13.pdf](#)

Attachment: [6 CRC Evaluation-Polk Ave 3.5.13.pdf](#)

Attachment: [3 CRC Evaluation-Hillcrest 3.5.13.pdf](#)

Attachment: [2 CRC Evaluation-DRF Babson Park 3.5.13.pdf](#)

Attachment: [1 WS Summary Charter Renewals 3.19.13.pdf](#)

Attachment: [4 CRC Evaluation-Janie Howard Wilson 3.5.13.pdf](#)

Item 17

17. [Charter Contract Modifications for School Improvement Plans](#)

Attachment: [SIPs WS 3.19.13.pdf](#)

Item 18

18. [Contract Modification for Achievement Academy](#)

Attachment: [Contract Modification WS 3.19.13.pdf](#)

Item 19

19. [Contract Modification for Berkley Charter School](#)

Attachment: [Contract Modification WS 3.19.13.pdf](#)

Item 20

20. [Contract Modification for Hartridge Academy](#)

Attachment: [Contract Modification WS 3.19.13.pdf](#)

Item 21

21. [Contract Modification for McKeel Elementary Academy](#)

Attachment: [WS Request for Modification 3.19.13.pdf](#)

Item 22

22. [Contract Modification for McKeel Academy of Technology](#)

Attachment: [WS Request for Modification 3.19.13.pdf](#)

Item 23

23. [Contract Modification for New Beginning's High School](#)

Attachment: [Contract Modification WS 3.19.13.pdf](#)

Adjournment

Meeting adjourned at 11:25 AM. Minutes were approved and attested this 9th day of April 2013.

Hazel Sellers, Board Chair

John A. Stewart, Ed.D., Superintendent